



Anchor certification

BUILDING SURVEYING

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FORM 1

Building Act 1993
BUILDING REGULATIONS 2018
Regulation 24
APPLICATION FOR A BUILDING PERMIT

Attention: The applicant is required to fill out every part of this form

To: **Anchor Certification Pty Ltd**
e info@anchorcertification.com.au
a PO Box 5073, Bentleigh East VIC 3165

PART A: APPLICANT DETAILS

I am making this application for a building permit as:

The Owner

The Agent

Name: _____

Postal Address: _____

Postcode: _____

Address for serving or giving documents

Postal Address: _____

Postcode: _____

Indicate if the applicant is a lessee or licensee of Crown Land to which this application applies (tick if applicable)

Lessee responsible for building work

Indicate if the a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee (tick if applicable)

Contact Person: _____

Phone (BH): _____

Fax: _____

Mobile: _____

Email: _____

ACN: _____

ARBN: _____



PART B: OWNERSHIP DETAILS (Building)

Name of owner(s): _____

Postal Address: _____ Postcode: _____

Contact Person: _____

Phone (BH): _____ Fax: _____

Mobile: _____ Email: _____

ACN: _____ ARBN: _____

PART C: PROPERTY DETAILS

Number: _____ Lot/s: _____ Street/Road: _____

Suburb/Town/City: _____ Postcode: _____ LP/PS: _____

Volume: _____ Folio: _____ Crown Allotment: _____ Section: _____

Parish: _____ County: _____

Municipal District: _____ Allotment Area (for new dwelling only) m2: _____

Land owned by Crown or Public Authority (tick if applicable)

PART D: BUILDER

Name: _____

Postal Address: _____ Postcode: _____

Contact Person: _____

Phone (BH): _____ Fax: _____

Mobile: _____ Email: _____

[If the builder is carrying out domestic building work under a major domestics building contract, attach an extract of the major building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).]

Nature person for service of directions, notices and orders (if builder is a body corporate)

Name: _____ Telephone: _____

Post Address: _____ Postcode: _____

PART E: BUILDING PRACTITIONERS AND/OR ARCHITECT to be engaged in the building work

Name: _____

Category/Class: _____

Registration No: _____

Name: _____

Category/Class: _____

Registration No: _____

(List any building practitioner or architect engaged to prepare documents forming part of the application of this permit)

PART F: NATURE OF BUILDING WORK

- | | | | |
|-----------------------------------|--------------------------|--|--------------------------|
| Construction of a new building | <input type="checkbox"/> | Alterations to an existing building | <input type="checkbox"/> |
| Demolition of a building | <input type="checkbox"/> | Removal of a Building | <input type="checkbox"/> |
| Extension to an existing building | <input type="checkbox"/> | Change of use of an existing building | <input type="checkbox"/> |
| Re-erection of a building | <input type="checkbox"/> | Construction of a swimming pool or spa barrier | <input type="checkbox"/> |
| Other | <input type="checkbox"/> | | |

Proposed use of Building _____

(e.g. New Dwelling, Extension, Carport, Swimming Pool, Factory)

(tick if applicable or give other description)

PART G: OWNER BUILDER

I intend to carry out the work as an owner builder

YES

NO

Owner builder certificate of consent no. (if applicable)

PART H: COST OF BUILDING WORK

Is there a contract for the building work?

YES

NO

If yes, state the contract price (incl GST)

\$ _____

If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation (incl GST).

\$ _____



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PART I: STAGE OF BUILDING WORK

Extent of stage: _____

Cost of work for this stage (Incl GST) _____

\$ _____

Signed: _____

(Signature of Applicant)

Date: _____